

<p align="center">UNITED NATIONS DEVELOPMENT PROGRAMME Georgetown, Guyana</p>	<p>Mission Report Summary Date: 5 May 2015</p>
<p>Name(s) of Traveller(s): Ronald Cumberbatch</p> <p>Unit:GUY10</p> <p>Project No. & Title:00091991 - ADF II</p>	<p>Mission period & Itinerary:12 April to 3 May 2015</p> <p>Travel authorization date: 12 April 2015</p>
<p>Purpose of the Mission (<i>specify the type of work which has/had to be accomplished</i>): Scoping and Training Missions in Region 1- Moruca Sub District, for the implementation of the ADF II.</p>	
<p>Brief summary of the Mission Findings:</p> <p>A. Findings: Findings</p> <ol style="list-style-type: none"> 1. 11 communities were visited (Huradiah, Kumaka, Rincon, Chinese Landing, Kariako, Kokerite, Bamboo Landing, Kwebanna, Haimacabra, Kariburi and Warimuri) 2. 10 Scoping meetings were conducted in the following communities (Huradiah, Kumaka, Rincon, Chinese Landing, Kariako, Kokerite, Kwebanna, Haimacabra, Kariburi and Warimuri) 3. 5 Training Sessions were held with the CDP Management Teams of (Huradiah, Kumaka, Rincon, Chinese Landing, Kariako, Kokerite, Kwebanna, Haimacabra, Kariburi and Warimuri). Joint sessions facilitated grouped (Huradiah,Kumaka and Rincon) together and (Haimacabra, Warimuri and Kariburi) and (Kariako and Kokerite). 4. 7 agreements were signed with the following communitites (Huradiah, Kumaka, Rincon, Kariako, Kokerite, Kariburi and Warimuri). 5. Scoping Meetings were completed in halfday sessions and improved in conduct and utilized a concise agenda resulting in them being more focused. 6. Training Sessions were conducted in grouped communities and resulted in improved conduct and interaction. <p>A delay because of community attendance at a political rally resulted in rescheduled scoping missions and three (3) additional days spent on the mission.</p> <p>B. Results achieved/Decisions made:</p>	

See Attached Annex A

Follow-up actions

- Better preparation and reconnaissance work with communities to be visited, to ensure effectiveness of Scoping Missions. This would entail a closer and detailed review and evaluation of each CDP to develop a strategy that is tailored by community and CDP. Additionally follow up with each Toshao to understand each community's readiness for a Scoping Meeting.
form and announcement of results to all participants, continuous networking via UNTeamworks and Facebook
- Follow-up on individual CDPs to provide procurement and other programmed support e.g. Training (technical)
- Liaise with Regional Officers, CDOs, CSOs to ensure next steps are completed.
- Continuous networking with partners to provide support.
- Issuance of the Field Mission Reports and other supporting documents.

ADDITIONAL INFORMATION, LESSONS LEARNED, PARTNERSHIP POSSIBILITIES EMERGED AS A RESULT OF NETWORKING ACTIVITIES

Few important features of the training for highlight:

- Combined/ joint business development training sessions were useful and provided opportunity for shared learning;
- Discussions and increased interactive sessions built around REAL CDPs were useful
- Participants were capacitating from each other, not just from facilitators: be it best or learning practices/experiences, challenges we face and solutions we find along the CDP implementation process
- Some innovative ideas pertinent to communication techniques, methodological approaches and HD audit were embraced and tested in relation to the business development training for the CMTs (for ex. situtaing the training as relates to each individual CDP's business cycle, developing the marketing strategy for the products);

Follow-up action matrix:

Action(s)	By whom	Time-line
<p>Follow-up actions</p> <ul style="list-style-type: none"> - Better preparation and reconnaissance work with communities to be visited, to ensure effectiveness of Scoping Missions. a.. This would entail a closer and detailed review and evaluation of each CDP to develop a strategy that is tailored by community and CDP. b. Additionally follow up with each Toshao to understand each community's readiness for a Scoping Meeting. - Follow-up on individual CDPs to provide procurement and other programmed support e.g. Training (technical) - Liaise with Regional Officers, CDOs, CSOs to ensure next steps are completed. - Continuous networking with partners to provide support. 	<p>MoAA ADF II PMU/ UNDP</p>	

<ul style="list-style-type: none"> - Issuance of the Field Mission Reports and other supporting documents (Grant Agreement, Budget, Workplan). - Follow-up on individual requests from CDPs, for example: training and advice. - Post Mission Briefing 			
<ul style="list-style-type: none"> - Disbursement of funds to community bank accounts 	UNDP		
<p>Key counterparts met: Villagers from: Kumaka, Huradiah, Rincon, Chinese Landing, Kokerite, Kariako, Kaburi, Kwebanna, Haimacabra, Waramuri</p> <p>Representatives from: Regional Administration, Toshaos and Senior Councilors of the communities visisted, Regional NAREI representative, GLDA representative, Fisheries representative</p>			
<p>Distribution of mission report: Khadija Musa, Chisa Mikami, Patrick Chesney, Andrea Heath-London</p>			
<p>Mission report uploaded on ATLAS?</p>			
<p>Annexes: 1</p>			